

I. COURSE DESCRIPTION:

Students will learn how to prepare specialised pharmaceutical compounds. The complexity of accurate compounding from preparation techniques, calculations, weights and measures will be covered. The legislation and methods of documentation for these products will be emphasized. The creation of a quality product while maintaining the equipment and lab appropriately will be an expectation in this class.

This course is designed to enable students to attain competencies specified in the National Association of Pharmacy Regulatory Authorities (NAPRA) Professional Competencies for Canadian Pharmacy Technicians at Entry to Practice (March 2014). (Full document available at www.napra.ca)

This course is designed to enable students to attain the educational outcomes specified in the Canadian Pharmacy Technician Educators Association (CPTEA) Educational Outcomes for Pharmacy Technician Programs in Canada (March 2007). (Full document available at www.cptea.ca)

This course is designed to enable students to meet and maintain the standards of practice expected within the pharmacy technician's role. The standards are specified in the National Association of Pharmacy Regulatory Authorities (NAPRA) Model Standards of Practice for Canadian Pharmacy Technicians (November 2011). (Full document available at www.napra.ca)

II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:

Upon successful completion of this course, the student will demonstrate the ability to:

1. safely and accurately compound non-sterile specialty dosage forms according to established formulations, guidelines, policies and procedures.

Potential Elements of the Performance:

- Outline the advantages and disadvantages of the following "specialty" non-sterile dosage forms: troche, suppository, stick, lollipop, lozenge, capsule, powder.
- Demonstrate competency in the use and completion of master formulas.
- Use clean technique when compounding non-sterile preparations.
- Demonstrate efficient practices following lab procedures and protocols.
- Accurately perform, confirm and document calculations.
- Document the source, expiration dates and lot numbers of each ingredient used.
- Select packaging based on quantity, stability, safety, legislative requirements and patient's requirements.
- Label according to legislative requirements and established protocols e.g. batch/lot, beyond use date (expiry), auxiliary and safety labels.

2. safely and accurately compound sterile specialty dosage forms according to established formulations, guidelines, policies and procedures.

Potential Elements of the Performance:

- As for 1.plus:
- Outline the advantages and disadvantages of the following “specialty” sterile dosage forms: eye drop and ointment, ear drop, nasal spray and gel.
- Define aseptic technique and key principles for ensuring a sterile product.
- Discuss procedures for proper hand washing, gloving and gowning.
- Use aseptic technique when compounding sterile preparations.
- Determine the suitable environment/conditions, equipment and formulation procedures and techniques to prepare or compound sterile products.

3. determine if final product suitable for release.

Potential Elements of the Performance:

- Assure the principles of compounding a product accurately, using proper technique have been applied.
- Verify accuracy and appropriateness of ingredients and quantities including weights and volumes.
- Assure appropriate packaging and labelling of the finished product.
- Explain and identify the appropriate expiration date, storage and handling conditions for compounded products.
- Practice” independent double check” competently, emphasizing effective communication with colleagues and detecting errors.
- Develop an effective checklist for appropriate final release of a product.

4. comply with legislative requirements and established policies and procedures.

Potential Elements of the Performance:

- Discuss the standards established by the Canadian Society of Hospital Pharmacists (CSHP) and the USP Chapter 797 and how they relate to the preparation of sterile products
- Select, operate and maintain equipment, appropriate to the task, including equipment used to prepare sterile products.

III. TOPICS:

1. Capsules, tablets and powders

- Types and definitions
- Composition and ingredients
- Preparation and compounding techniques
- Quality control
- Packaging, labelling and stability

2. Lozenges, troches, suppositories, lip balms and lollipops
 - Types and definitions
 - Composition and ingredients
 - Preparation and compounding techniques
 - Quality control
 - Packaging, labelling and stability
3. Ophthalmic, otic, nasal and inhalation preparations
 - Types and definitions
 - Composition and ingredients
 - Preparation and compounding techniques
 - Quality control
 - Packaging, labelling and stability
5. Veterinary compounding
 - Routes of administration
 - Owner considerations
 - Medication flavouring
 - Dosage forms
6. Specialty areas
 - Dentistry
 - Hospice
 - Wound care
 - Pain management

IV. REQUIRED RESOURCES/TEXTS/MATERIALS:

1. Compounding – The Pharmacy Technician Series by Mike Johnston
ISBN-10;013147609 Publisher : Prentice Hall
2. Introduction to Pharmaceutical Dosage Forms for Pharmacy Technicians, 2014.
Marie Atlas and Audrey Faris. Pharmacy Tech. Consultants Ltd. ISBN:978-1-927904-00-8
3. White lab coat and safety glasses
4. Sault College Learning Management System (D2L)

V. EVALUATION PROCESS/GRADING SYSTEM:

Assignment	10%
Labs (3 at 10%)	30%
Tests (2 at 15%)	30%
Final Exam	30%
Total	100%
Compounding Math Test	pass/fail

1. To pass this course, students must achieve an overall course grade of at least 60% (calculated as indicated above) **and** a pass mark for the Compounding Math Test. ALL components of this course must be completed to be successful.
2. **Compounding Math Test**: Students must achieve a minimum mark of **80%** to pass.
3. There is zero tolerance for calculation errors in the lab exams.
4. All policies and procedures as outlined in the current Student Success Guide related to submitting assignments, scholarly work/academic honesty, tests and examinations.
5. **No supplements** will be provided for labs, tests, or the final exam.
6. Students missing labs, tests, or the final exam because of illness or other serious reason must contact the professor before the lab, test, or exam to inform him/her (by phone or email). Those students who have notified the professor of their absence, according to policy, will be eligible to arrange an opportunity to complete the lab, test, or exam at another time. Students must contact the professor on their first day back at school following a missed lab, test, or exam. Those students who do not follow the above procedures will receive a zero for that lab, test, or exam. The professor reserves the right to request documentation to support the absence.

The following semester grades will be assigned to students:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 – 100%	4.00
A	80 – 89%	3.00
B	70 - 79%	3.00
C	60 - 69%	2.00
D (Fail)	50 – 59%	1.00
F (Fail)	49% and below	0.00
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field /clinical placement or non-graded subject area.	
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.	
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.	
NR	Grade not reported to Registrar's office.	
W	Student has withdrawn from the course without academic penalty.	

Note: For such reasons as program certification or program articulation, certain courses require minimums of greater than 50% and/or have mandatory components to achieve a passing grade.

A minimum of a "C" grade is required to be successful in **most** PTN coded courses.

It is also important to note, that the minimum overall GPA required in order to graduate from a Sault College program remains 2.0.

If a faculty member determines that a student is at risk of not being successful in their academic pursuits and has exhausted all strategies available to faculty, student contact information may be confidentially provided to Student Services in an effort to offer even more assistance with options for success. Any student wishing to restrict the sharing of such information should make their wishes known to the coordinator or faculty member.

VI. SPECIAL NOTES:

Attendance:

Sault College is committed to student success. There is a direct correlation between academic performance and class attendance; therefore, for the benefit of all its constituents, all students are encouraged to attend all of their scheduled learning and evaluation sessions. This implies arriving on time and remaining for the duration of the scheduled session.

VII. COURSE OUTLINE ADDENDUM:

The provisions contained in the addendum located in D2L and on the portal form part of this course outline.